

1) Job Title: Project Architect

2) Firm Name: Puchlik Design Associates

3) Location: Pasadena, CA

4) Firm Profile: PDA has over six decades of experience designing high-caliber projects with a focus on healthcare, Assisted Living, Skilled Nursing Facilities, Acute Care Hospitals, and Clinics. PDA offers a “full service” architectural approach, from design conception to documentation. Our Firm not only specializes in the intricate codes required to develop safe quality healthcare facilities, we see ourselves as caregivers; enhancing resident lives through the environments we create. Our vision – transforming design and shifting the paradigm

5) Salary Range: Negotiable

6) Job Description: This role interacts with all members of the firm and requires daily problem solving, time management, multi-tasking and a great attitude under pressure. Frequently works on one or more projects at a time. Well-developed organizational and communication skills and attention to detail are required. Responsibilities include but are not limited to: supervision and mentorship of project teams, document development and coordination, interface and coordination with consultants, quality-control, design support and interface with project manager/designer, directing project/code research, obtaining agency approvals and construction administration services.

7) Job Requirements:

- Bachelor’s degree in Architecture.
- 10+ years of experience (preferably in healthcare).
- Strong experience in recent versions of CAD
- Strong experience with REVIT software and BIM processes.
- Experience working with the Office of Statewide Health Planning and Development (OSHDP).
- Thorough knowledge of architectural drafting.
- Proficiency in Microsoft Office programs such as Word and Excel.
- Strong professionalism and interpersonal skills.
- Strong organizational skills.
- Working knowledge of Microsoft Project.
- Working knowledge of detailing, building materials, codes and construction.

8) Benefits include but are not limited to:

- Company Paid HMO Medical
- Company Paid PPO Dental
- Paid Vacation and Sick Days
- 401K Retirement
- Profit Sharing

9) To Apply, Send Resume to: Mrs. Leah Walker, lwalker@puchlikdesign.com