

Project Manager

—Sacramento or Ontario (CA) Office—

Mead & Hunt, a nationally recognized professional services consulting firm, is experiencing unprecedented growth. As a result, we have a full-time position available for a project manager. Responsibilities include managing architectural projects; developing and managing client contacts; developing proposals including scope and pricing; and providing project quality control. Projects include planning, design, and construction administration services on a diverse set of architectural projects for aviation and military clients, such as airport terminals, hangars, operations facilities, readiness centers, industrial facilities, administration buildings, and specialty facilities. Frequent travel will be required.

The successful candidate must have the following:

- a professional degree in architecture, engineering, or related field from an accredited college or university;
- at least 5 years of relevant technical experience; AND
- at least 2 years of project management experience

OR

- **if no degree**, must have at least 11 years of relevant experience including performing technical work and managing projects.

The ideal candidate will have any/all of the following: experience managing all sizes of architectural professional services projects; experience working on and/or managing aviation or military projects; experience managing project invoices and accounts receivable; experience working directly with clients, including marketing to obtain future work; experience with proposal development; professional license in architecture or engineering; experience with quality control; experience mentoring less experienced staff.

If you have strong communication and organizational skills, are self-motivated, and can work well both independently and as part of a team, complete the online application process for this job posting at www.meadhunt.com/careers OR submit your cover letter and resume (and the pdf application if possible) to the address below. The deadline to apply for this position is **Friday, June 23, 2017**. Interviews are awarded on our review of your ability to meet the qualifications in the paragraphs describing the “successful” candidate and “ideal” candidate, **so be sure to explain where indicated in the online application (or in your COVER LETTER, not just in your resume, if you are applying by mail) how you meet each qualification listed in the paragraphs above.** Mead & Hunt will not sponsor a visa (H-1B, etc.) for this position.

MEAD & HUNT, Inc.

Attn: Req. # 2017-1395

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Middleton, WI 53562

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All qualified applicants will receive consideration for employment without regard to protected veteran status, disability, race, color, religion, sex, sexual orientation, gender identity, or national origin.