

**Job Title:** Architectural Project Coordinator

**Firm Name:** c|a ARCHITECTS

**Location:** 3633 Long Beach Blvd.  
Suite 200  
Long Beach, CA 90807

**Firm Profile:** c|a ARCHITECTS is a technically innovative Architecture, Planning and Interior Design Corporation dedicated to the design of healthcare facilities and institutional projects. Detailed, technical, creative . . . c|a ARCHITECTS is committed to thoughtful design that creates healing environments.

**Salary Range:** TBD

**Job Description:**

c|a ARCHITECTS is a successful mid-size healthcare architectural firm that has seen significant growth over the last 5 years. We are seeking a Project Coordinator to join our team of talented professionals.

Under the supervision of a licensed architect, the Project Coordinator will assist in project development of all phases of multiple projects. Prepares sketches, construction documents, and architectural details, has client contact, consultant coordination and oversees drafting personnel.

Candidate should have 2-5 years of experience. Bachelor's degree and healthcare experience preferred. Proficient in AutoCAD 2016 and Revit 2016 is a plus.

c|a ARCHITECTS is an equal opportunity employer offering competitive salaries, excellent benefits including medical insurance, pension plan, 401 (K), paid vacation and an open friendly office environment located in Long Beach, California.

**Job Requirements**

Required experience:  
Architecture Experience: 2-5 years  
Required education:  
Bachelor's

**Contact Information:** Brent Oswald – [boswald@c-aARCHITECTS.com](mailto:boswald@c-aARCHITECTS.com)